

Parent Participation Plan Contract

Each family of a student enrolled at Saint Ann School is obligated, as part of tuition, to perform designated hours of service to Saint Ann School. Under this contract, the required service hours are summarized in the chart below.

NEW POLICY: At least 50% of hours must be earned in support of a fundraiser; Donation of hours will not be allowed.

Failure to perform the required minimum number of service hours will result in an additional assessment of \$30.00 per hour. This assessment will be added to the tuition schedule at the end of the school year.

You are responsible for recording your hours in the Parent Participation Log Book located in the school office. Please keep a record of the number of hours for which you are responsible.

Families are expected to have performed at least half of their required hours by January 1st. The deadline for recording hours for each school year is May 1. Hours earned after that date must be counted for the next school year (unless specifically stated by the principal that certain hours will be counted for the current year).

Please record hours in a timely fashion. Record hours in nothing less than ½-hour increments. Recorded hours should be actual hours of service, not estimated hours. Please be specific as to the service performed. Service hours can be earned by participating in a variety of school-related activities (please see the Parent Participation Plan section of the *Saint Ann School Parent and Student Handbook* for a list of suggested activities). If you have a special skill that could benefit the school or students, please contact the pastor, principal, or PTG president.

Please continue to volunteer and record your time even if you have met the minimum required service hours. An accurate recording of service hours is requested for the school's accreditation. The PTG also uses the recorded hours for fundraisers to determine the amount of staffing needed for a specific fundraiser and to determine which fundraisers are most cost effective.

I/We agree to perform the above stated service hours for Saint Ann School or pay an assessment fee of \$30.00 per hour for any hours not completed. I/We understand that it is my/our responsibility to record service hours performed in the Parent Participation Log Book located in the school office. I/We understand that, if I/we do not record the hours, I/we will not receive credit. An assessment of \$30.00 per hour will be charged if I do not complete the required hours, regardless of the number of hours not completed.

<p>→ <i>Please check one of the following:</i></p>		Total Annual Hours due by May 1 st
<input type="checkbox"/> One-Parent Family	=	10 Hours
<input type="checkbox"/> Two-Parent Family	=	20 Hours

Families receiving tuition assistance have an additional obligation as explained above.

Family Name (please print): _____

Signature (Required): _____ Parent/Guardian #1

Signature (Required): _____ Parent/Guardian #2

This form must be returned to the School Office by September 29, 2020(Tuesday).